1 Go to the OSU Hazardous waste pickup request form.
2 Use your company email.
3 Choose “other” for Department.
4 Use your cell phone for phone number.
5 Choose “ATAMI, HP Building 11” for building.
6 Room number:
   a. If waste pickup is in your lab, use the number of the lab.
   b. If you put the waste at the hazardous waste staging station use “Hazardous waste staging station in NE corner of building”.
7 Location in Room:
   a. If using your lab. Specify location and also add a comment to have the hazardous waste team contact you to coordinate pickup if you lab is locked.
   b. If using the hazardous waste staging station, say “NE corner of B11”.
8 Waste information – answer the questions to describe your waste.
9 Additional containers – specify replacement containers as needed.
10 Waste labels – ATAMI supplies labels. Answer no.
11 Verify correct waste labelling and agree to certification before submitting the form.